

The Junction Club House Cairns Ltd		
Policy: Positive Behaviour Support		
Policy number: JQS.PBS.P8.1 v1		Date adopted: 01/07/2022
Authorised by: The Board		
Date last reviewed: 01/07/2022	Reviewed by: Quality Review Panel	Date of next review: 01/07/2024

Related documents:	
Related policies and procedures, How To Task Lists, forms, registers or other organisational documents of The Junction	<ul style="list-style-type: none"> • Risk Management policy • Incident Management policy • Restrictive Practices policy
Other standards	<ul style="list-style-type: none"> • National Mental Health Standards • The International Standards for Clubhouse programs • NDIS Practice Standards • PBS Capability Framework 2019
Legislation or other requirements	<ul style="list-style-type: none"> • NDIS Act 2013 • NDIS Quality and Safeguards Commission’s Provider Registration and Practice Standards (Restrictive Practices and Behaviour Support) Rules 2018 • NDIS (Quality Indicators) Guidelines 2018 • Work Health & Safety Act 2011

	<ul style="list-style-type: none">• Work Health and Safety Regulation 2011
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1. Purpose

The purpose of this policy is to put high emphasis on upholding the rights of the person with disability by looking to support the person through evidence-informed, person-centred strategies reflected in a behaviour support plan.

A restrictive practice is any practice or intervention that has the effect of restricting the rights or freedom of movement of a person with disability.

The Junction Clubhouse LTD is committed to working towards the reduction and elimination of the use of restrictive practices for people with disability advised by the following:

- the National Framework for Reducing and Eliminating the Use of Restrictive Practices in the Disability Services Sector; and
- the National Disability Insurance Scheme (NDIS) Quality and Safeguarding Framework (NDIS Framework)
- National NDIS Insurance Scheme (Restrictive Practices and Behaviour Support) Rules 2018
- The Positive Behaviour Support Capability Framework July 2019 (Update Fe 2021)

2. Scope

This policy applies to all employees, members, contractors, volunteers and visitors involved in the operations of The Junction.

1. The scope of this policy is in addition and not separate to the requirements of the NDIS Quality and Safeguards Commission (NDIS Commission) Should any conflict arise between this policy and the requirements of the NDIS Commission; the Commission takes precedence. This policy should be read in conjunction with the Explanatory notes that form a part of the NDIS (Restrictive Practices and Behaviour Support) Rules 2018 which include definitions of terms and explanation of legislative intent.
2. The Junction Clubhouse will only supply Positive Behaviour Support Services where conditions are met for registration to provide Item 0110 (Division 2 -Conditions of Registration) NDIS (Restrictive Practices and Behaviour Support) Rules 2018

The Junction Quality System (JQS)

3. Positive Behaviour Support Practitioners will practice within the scope of the Positive Behaviour Support Capability Framework measure of suitability for purposes of registration as a Positive Behaviour Support Practitioner
4. This policy applies to implementing providers and NIDS Behaviour Support Practitioners (see appendix for definitions)
5. Regulated restrictive practices (Restrictive Practices and Behaviour Support) Rules 2018 informs the 5 categories of regulated restrictive practice that require reporting
6. Reporting of Regulated Restrictive Practices are in accordance with NDIS (Restrictive Practices and Behaviour Support) Rules 2018
7. Regulated Restrictive practices will not be used outside the scope of the Behaviour Support Plan that has been lodged to the NDIS Commission (other than a single emergency use)
8. Behaviour Support Plans will be reviewed where there has been a change of circumstances that effects the implementation of the Behaviour Support Plan

3. Policy statement

Conditions of use of Regulated Restrictive Practices

The Positive Behaviour Support Practitioner will:

1. take all reasonable steps to facilitate the development of an interim behaviour support plan for the person with disability by a specialist behaviour support provider that covers the use of the practice within 1 month after the first use of the regulated restrictive practice; and
2. take all reasonable steps to facilitate the development of a comprehensive behaviour support plan for the person with disability by a specialist behaviour support provider that covers the use of the practice within 6 months after the first use of the regulated restrictive practice
3. the provider must give monthly reports to the Commissioner regarding the use of regulated restrictive practices by the provider.
4. if a registered NDIS provider obtains a short-term approval from a State or Territory for the use of a regulated restrictive practice—the provider must report to the Commissioner on the use of the regulated restrictive practice every 2 weeks while the approval is in force on a Commission approved form

4. Procedures

1. Content, development and review of Behaviour Support Plans are to be in accordance with NDIS (Restrictive Practices and Behaviour Support) Rules 2018 (20, 21)
2. Record Keeping will be in compliant with NDIS (Restrictive Practice and Behaviour Support) Rules 2018 and kept for 7 years (Division 2 (15))

5. Review processes

Policy review frequency: Biennial	Responsibility for review: The Quality Review Panel
Review process: Director of Operations as Chair of the Quality Review Panel convenes the panel to conduct reviews.	
Documentation and Communication: All policy decisions will be documented and communicated through the Quality System Review Panel observing the Document control HTTL. Note: add version number after review.	